



QUALITY DOCUMENTATION RECORD

Policy No. QDR 406-03-01

SECTION: B&N Purchase Order Conditions

Date 6/11/2025

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PURCHASE ORDER CONDITIONS

4.0 RESPONSIBILITIES

4.1 B & N Purchasing/Quality are responsible for assuring that each purchase order includes all quality requirements.

4.2 Suppliers are responsible for implementation of all quality requirements

4.3 Suppliers are required to include the B & N purchase order number on all certifications and test reports. These documents shall be signed in ink by the appropriate personnel, including their title, verifying the information included

5.0 BNPOC 100 - Nonconforming Material

5.1 The supplier shall have a document system that addresses the control of nonconforming material. The system shall include as a minimum

5.1.1 Prompt identification, documentation, segregation and notification of non-conforming material

5.1.2 Provision for identification of cause and effective corrective action implementation.

5.1.3 The suppliers system shall provide for prompt identification and documentation of non-conformances. In those instances where is indicated that non-conforming material have been shipped, the supplier shall notify B & N immediately.

5.1.4 The supplier is responsible to document and implement corrective action on all nonconforming material within their system. If corrective action is formally requested by B & N the supplier shall submit a plan within 14 business days.

6.0 BNPOC 106 - Eye Examination Requirements

6.1 Supplier's employees performing inspection must have an eye exam at intervals of a one-time-only color vision test and a 12-month near vision test. Vision tests shall be performed by medically qualified personnel. Records of these examinations shall be retained at supplier facility and proof of compliance shall be made available upon request. Individuals must meet the following minimum standards in at least one eye, corrected or uncorrected.

6.1.1 Near Vision: Snellen 14/18 or better (20/25 or better, Jeager Type 2. (Ortho-Rated 8 or equivalent.) or Times Roman N-4.5 equivalent letters at 30cm.

6.1.2 Rated color vision: Average or normal (4 of 6 responses on Titmus, B+L, or American Optical testing machine, or a satisfactory response when tested with an Ishihara or Pseudoisochromatic plate.

7.0 BNPOC 124 - First Article Inspection Report (Fair) Required.

7.1 An approved FAIR package demonstrates that the suppliers' production process is capable of producing an article compliant to all design requirements. FAIRs are required for the initial and periodic article qualification and acceptance of development and/or production articles produced to all Customer's Drawings and/or Purchase Orders as well as top level drawings that are source controlled.

7.2 Cast FAIR Frequency Requirements:

7.2.1 Frequencies are at a minimum, tracked by the supplier/manufacturer and do not relieve the supplier of the responsibility/liability to meet the drawing and or authorized Minor Deviation. The supplier is required to establish and maintain written procedures to assure compliance with these frequencies. Supplier procedures and process are subject to audit by B & N.



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7.2.2 Frequency

| Part Type/Process/Pattern Frequency of FAIR based on number of pieces produced since date of last B & N approved FAIR | |
|---|-------|
| Solid Blades | 50000 |
| Cored Blades/Investment | 25000 |
| Small structure/Investment(NO dim/dia OVER 19.999 inches) | 10000 |
| Die Casting | 10000 |
| Wheels/Investments | 5000 |
| 360 Nozzle s/Investment s | 5000 |
| Large Structure/Investment (ANY dim/dia. 20.000 inches or over) | 2000 |
| Metals/Sand | 1000 |
| P-Mold | 1000 |
| Plastic/Sand* | 800 |
| Wood/Sand | 350 |

*Tooling made from combined materials default to plastic frequency.

8.0 BNPOC 140 - Shipping Document & Certification of Conformance Requirements

8.1 Supplier Shipper/Certification shall include:

8.1.1 Statement that parts/materials conform to the applicable drawings, specifications, and purchase order.

8.1.2 Purchase order number

8.1.3 Part/material number and revision number

8.1.4 Shipment Quantity

8.1.5 Lot number or serial numbers (If Applicable)

8.1.6 Supplier Name and Vendor Code (If Applicable)

8.1.7 Material Certifications shall include:

8.1.7.1 Specifications and revision letters

8.1.7.2 Physical & Chemical process and Heat number (If Applicable)

8.1.7.3 Rockwell Hardness test (If Applicable.)

9.0 BNPOC 142 - Age Control of Shelf Life Items

9.1 If the product is age sensitive as received by B& N, the certification shall state the shelf life and environmental storage conditions (i.e. cleaners, abrasives, lubricants, sealants, paint, tape, compounds, packings, o-rings)

9.1.1 Part/Material number and revision level and quantity

9.1.2 Manufacturer's name, and if applicable, manufacturer's part number.

9.1.3 Date of shipment from Manufacturer (month/year of quarter/year)

9.1.4 Manufacturer's certified shelf life.



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10.0 BNPOC 165 - Approved Sources for Controlled Processes

10.1 Certification of Compliance, Special Processes, The supplier shall furnish, in duplicate, with each shipment a "Certification of Compliance" stating that the material identified by the certification is in compliance with the purchase order requirements, applicable specifications and drawings, and that the records substantiating the compliance are on file and available for examination and audit. The certifications shall be signed by a responsible representative or official of the company. Each identification shall be identified with B & N Purchase Order number, date, part number, part name, quantity lot number, supplier's name, serial numbers designated as applicable.

11.0 SAFETY & ETHICAL BEHAVIOR.

B&N Aerospace is committed to providing a safe and healthy workplace, as well as protecting the environment. As a supplier to B&N Aerospace you are expected to meet the following minimum expectations:

11.1 Provide safe working conditions for all employees, customers and contractors.

11.1.2 Adhere to all applicable national, regional, state and local laws and regulations governing Environment, Health, and Safety.

11.1.3 Operate in a manner that minimizes the impact to the environment.

11.1.4 Limit the use of natural resources and promote sustainable natural resource practices.

11.1.5 Communicate these EH&S values and expectations, or similar, to employees and suppliers.

12.0 EXPORT CONTROL. Supplier shall comply with the most current export control and sanctions laws, regulations, and orders applicable at the time of the export, re-export, transfer, disclosure or provision of Supply, software, technology or Services including, without limitation, the (i) Export Administration Regulations ("EAR") administered by the Bureau of Industry and Security, U.S. Department of Commerce, 15 C.F.R. parts 730-774; (ii) International Traffic in Arms Regulations ("ITAR") administered by the Directorate of Defense Trade Controls, U.S. Department of State, 22 C.F.R. parts 120-130; (iii) Foreign Assets Control Regulations and associated Executive Orders administered by the Office of Foreign Assets Control, U.S. Department of the Treasury, 31 C.F.R. parts 500-598; and (iv) laws and regulations of other countries (collectively, "Export Control Laws").

Unless the Order is for Supply to be supplied on a "build to print" basis by Supplier, Supplier shall provide Buyer with (i) the applicable Harmonized Tariff Schedule Number, (ii) the Export Control Classification Number ("ECCN") of such Goods, software or technology that are controlled by the EAR, to include the ECCN of parts and components if such classification differs from the ECCN of the Goods or software and (iii) any analogous classification under any other applicable law.

Supplier shall not export, re-export, transfer, disclose or otherwise provide Buyer's technical data controlled by Export Control Laws ("Technical Data") to any foreign persons or foreign commercial entities, or modify or divert such Technical Data to any military application, unless Supplier receives advance, written authorization from Buyer. Any subcontracts between foreign persons in the approved country for manufacture of Goods or provision of Services shall contain all the limitations of this Section 26 and shall comply with all applicable export licenses or authorizations. Upon Buyer's request, Supplier shall demonstrate to Buyer, to Buyer's reasonable



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- satisfaction, Supplier's subcontractors' compliance with this Section 26 and all Export Control laws.
- 13.0 **COUNTERFEIT PRODUCT:** The seller shall ensure that only new and authentic materials are used in products delivered to B&N Aerospace. The seller may only purchase parts directly from the Original Component Manufacturers (OCMs), OCM franchised distributors, or authorized aftermarket manufacturers. Use of product that was not provided by these sources, unless produced by the seller in their facility, is not authorized unless first approved in writing by us. The seller must present compelling support for its request (e.g., OCM documentation that authenticates traceability of the parts to the OCM), and include in its request all actions to ensure the parts thus procured are authentic/conforming parts.
- 14.0 **STANDARDS & RECORD RETENTION:** All AS9100 or NADCAP standards apply at their latest revision. All records generated during the fulfillment of this purchase order must be controlled per AS9100 or NADCAP and retained for a period no less than 15 years.
- 15.0 **CONFIDENTIALITY AGREEMENT.** Seller will not reproduce or disclose to any third party any information provided without prior written approval. In addition, any information provided should not be used by the recipient in any manner except for the specific purpose for which it was provided. This includes all blueprints, purchase orders or other information flowed down.
- 16.0 **ACCEPTANCE.** Upon acceptance of a purchase order, the Seller agrees to indemnify and hold harmless B&N Aerospace and affiliates from and against any and all losses, expenses, damages and costs, including reasonable legal fees resulting from violation of purchase order requirements and related Customer requirements.
- 17.0 164.1 - Class I Ozone Depleting Substance (ODS) shall not be used in the design, test, manufacture, integration and assembly, handling, transportation, operations, maintenance or disposal of the hardware/components delivered to this order.

IF THIS PURCHASE ORDER IS FOR CALIBRATION SERVICES, THE FOLLOWING APPLY:

1. Calibration activity shall meet the AS9100 control of inspection, measuring and test equipment requirements, and calibration activity shall be accredited by a recognized accredited body i.e. American Association for Laboratory Accreditation (A2LA) to ISO/IEC 17025 “general requirements for the competence of calibration and testing laboratories”, ISO 10012 “Quality Assurance requirements for measuring equipment”, or ANSI/NCSLZ540
2. Deliver a certificate or report of calibration activities.
3. Affix a calibration label with the following data:
 - a) Who calibrated the item (i.e. company and calibration technician’s name)
 - b) Date of calibration
 - c) Date of next calibration
 - d) Limitations when applicable (i.e. use at 200 to 300 C only)
 - e) Affix safe guards on the equipment and calibration reference standards, appropriate, to prevent adjustments which would invalidate the calibration setting



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1.11 Quality Records

1.11.1 Access to Records

B&N Aerospace Inc. reserves the right to access records at the PO holder, or its sub-tiers involved in the manufacture of B&N Aerospace Inc product. The Supplier shall make the records available within 48 hours, or 2 business days, of the request for access.

1.11.2 Records Storage

Records must be stored in an area which meets all local Fire and Life Safety Codes that prevents loss, damage or deterioration. All data stored by electronic means shall be secure with back-up procedures, and audited to verify the integrity of the data.

1.11.3 Disposition of Records

The supplier shall contact the B&N Aerospace Inc Buyer for disposition of records upon termination of business activity.

1.11.4 Corrections

Changes or corrections to records, regardless of the media, shall be made as follows: draw a single line through the old data, enter the correct data, date, and apply stamp or initials or signature of individual making the correction. No erasures, covering, or "white-out" allowed.

1.11.5 Record Retention

| | |
|---|---|
| Records of product/material manufacture, test, inspection (including radiographic film), calibration and acceptance/certification, are considered quality records and shall be retained as follows: Records in Support of | Minimum Retention Period ^{1,3} |
| Radiographic Film, Digitized Film or Digital Radiographs | 11 years |
| Non-traceable, non-serialized parts | 11 years |
| Traceable parts as identified on the drawing or purchase order | Indefinitely ² |
| Serialized parts as identified on the drawing or purchase order | Indefinitely ² |
| Records required as authorizing evidence per counterfeit prevention requirements | Indefinitely ² |
| Critical parts as identified on the drawing | Indefinitely ² |
| Distributor standard off the shelf product | 7 years |

1. MINIMUM retention periods, beginning with the date the order was completed. In the case where a specification, contract or purchase order requires a greater retention period, the more stringent requirement will apply.

2. A lengthy period of time specified in the law that cannot be determined in advance.

Indefinitely does not mean that the records must be retained permanently. Records having a retention period of "Indefinitely" should be reviewed periodically to determine if they have surpassed their useful legal and business life. Destruction of records with Indefinite retention period must be authorized by B&N Aerospace Inc.



B&N AEROSPACE INC.
AEROSPACE COMPONENT MANUFACTURING

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3. Requirements for retaining documented information other than that specified above shall be per applicable Quality Management System standard. (Ref: AS9100)

1.5 Audit Rights Reserved / Right of Entry

B&N Aerospace Inc., B&N Aerospace Inc. Partnerships, Aircraft Manufacturers, customers and Regulatory Authorities reserve the right to perform audits and/or inspections at the Supplier's and/or supplier's subcontractor's facility on the manufactured and/or repaired parts. Supplier material, records, process and routing sheets, manufacturing, and test and inspection facilities are subject to review by B&N Aerospace Inc. and/or B&N Aerospace Inc. customers (Commercial, designated Government representatives, Regulatory authorities). When on-site verification of Contract / Purchase order conformance is required, the supplier shall provide the equipment, facilities, and personnel necessary for the B&N Aerospace Inc. representatives to verify compliance.

FOR INTERNAL REFERENCE USE ONLY

SPECIAL PROCESSORS: BNPOC 100 106 140 165

MANUFACTURING/SERVICING: BNPOC 100 106 140

CASTING/FORGING SUPPLIERS: BNPOC 100 106 124 140 165

SHELF LIFE ITEM SUPPLIERS BNPOC 100 140 142

MATERIAL SUPPLIERS: BNPOC 100 140